

**TERMS OF REFERENCE**  
**Expert on Public Policy/Administration**

Program for Enhancing the Government of Indonesia's  
Policy on Disclosure of Information  
IDF Grant No. TF051941

Title of Post : Expert on Public Policy/Administration for assisting developing  
Information disclosure strategy policy and action plan

Location : Directorate for Multilateral Foreign Funding,  
Deputy for Development Funding, BAPPENAS

Number : 1 (one) person

Duration of Post: 8 months

---

Disclosure of information is a relatively new aspect in development activities in Indonesia, which has been going on for the last three decades. People who highly expect on transparency and openness in absence of appropriate policies often trigger contra productive behavior. As a motor of development activities, government has not been fully conditioned to adopt openness and provide access for people to obtain information needed. On the other hand, people with new atmosphere of openness intend to get certain information that actually is not appropriate since to understand the information needs particular knowledge. Clumsiness of government in facing openness and carelessness of people in using the information may cause unnecessary misunderstanding.

To breakdown the problem and to initiate information disclosure development, government will establish information disclosure policy on development activities. In particular, government intend to develop strategy, policy, and action plan of information disclosure mainly for projects funded with foreign loans and grants.

**Duties and Responsibilities**

Under the supervision of the Directorate for Multilateral Foreign Funding, Deputy for Development Funding, the incumbent will

- Assist in developing mechanisms for effective civil society participation in the development and implementation of a disclosure strategy policy and action plan
- Prepare studies to distill lessons from the application of disclosure of information policies in other countries
- Provide documents on disclosure strategy policy and action plan
- Assist in conducting workshops with civil society and stakeholders to increase public awareness of such strategy, policy, and action plan

## **Qualification Requirements**

The successful candidates will be an Indonesian who meets the following criteria and performance dimensions:

- Masters Degree in Public Policy/Administration
- 8 years working experience in the development context
- Experience in information disclosure is a plus
- Excellent verbal and written communication skills in English
- Well developed inter-personal skills, and proven ability at networking with government and donor agencies
- Ready to perform under stress, also in circumstances when no immediate guidance available